



**PROVINCETOWN ART
ASSOCIATION AND MUSEUM**
460 COMMERCIAL STREET
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MEMBERS' EXHIBITION POLICIES

The Provincetown Art Association and Museum is pleased to offer year-round exhibition opportunities to emerging and established artists within the PAAM membership. As our members' open and juried exhibitions attract a greater number of artists, it is essential that artists submitting work adhere to established procedures to ensure exhibitions of the highest quality. Please review the following membership exhibition policies; failure to comply may result in the suspension of exhibition privileges.

Eligibility

PAAM Members are welcomed and encouraged to submit artwork to Juried and Open Members' Exhibitions. Membership dues must be current through the exhibition dates of any show to which work is submitted.

Size Restrictions

12" in every direction for the 12 x 12 Members' Exhibition and Silent Auction. Less than or equal to 20" in every direction (including the frame) for the Members' Open: Small Works Exhibition. Less than or equal to 24"x 24" in every direction (including the frame) for all other Members' Open Exhibitions, unless otherwise stated. There are no size restrictions for Members' Juried Exhibitions.

Entries

Members may submit one piece per exhibition (if submitting a diptych or triptych the pieces *must* be attached by a hinge and the entire piece may not exceed the maximum size restriction). Works must NOT have been previously exhibited at PAAM. All paint must be dry. Wall pieces must be ready to hang with a wire or similar hanging device securely attached to the back. **Wall pieces without a suitable hanging device will not be accepted.** When provided by the artists, gallery affiliation will be included on labels and checklists.

Submitting Work

Drop-off Days: Artwork must be submitted on designated drop-off days from **noon-4pm**. If artists cannot hand-deliver their own work during the specified time period, they may send someone in their stead or ship the artwork in advance. PAAM will allow early drop-off on the weekend prior to the drop-off day during regular museum hours only.

Retrieving Work

Pick-up Days: Artwork must be retrieved on designated pick-up days from **noon-4pm**. If artists cannot retrieve their work during the specified time period, they may send someone in their stead or make arrangements to have their work shipped. If the work has not been picked up after 90 days, it becomes the property of PAAM.

Shipping:

Members may ship their work to PAAM, but it must be received on or before the drop-off day. Works that arrive late will not be included in the exhibition. All works returned to the artist by PAAM are subject to shipping costs plus a \$15 handling fee, which are the responsibility of the artist. Due to the rate of postage, weight of packaging, and other factors, PAAM cannot ascertain the shipping costs prior to packaging and weighing the artwork for return. Therefore, when submitting return postage, please include one of the following:

- a) a prepaid return shipping label and \$15 handling fee
- b) a blank check to cover shipping and handling costs
- c) credit card information to cover shipping and handling costs

Sales

PAAM promotes the sale of artwork. The designation NFS may be used when the exhibitor does not wish to sell a work, but no works will be listed POR. Note that PAAM receives 40% commission on the sale of artwork in Members' Exhibitions, so prices set by artists must include this 40%. Members will be contacted if their work is purchased, and will receive a check by mail for their rightful percentage of the sale once the piece has been paid for in full. PAAM is permitted to disclose the name and contact information of the buyer only if the buyer agrees.

Agreement

Submitting artwork to PAAM members' exhibitions will constitute an agreement on the part of the exhibitor to all conditions set forth here. No one, except authorized personnel, will be allowed in the galleries during the jurying and hanging of exhibitions. No work that has been accepted for exhibition may be withdrawn before the closing date of the exhibition. PAAM reserves the right to refuse eligibility to participants whose work endangers the structural integrity of the facility and/or the artwork it holds. PAAM is responsible for members' artwork beginning on the drop-off day through the duration of the exhibition.