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How do I apply for a grant? The Lillian Orlowsky and William Freed Foundation Grant application, including instructions, is available online at www.paam.org. Please review the guidelines before completing the application.

When is my application due? Applications must be postmarked or hand-delivered by April 2, 2012. Hand-delivered applications must be delivered to PAAM by 5:00 PM on April 2, 2012. Late applications will not be accepted.

When will grant announcements be made? Grant recipients will receive official notification letter via email or mail. Notification letters will go out by July 1, 2012.

Can I complete the application online? Or email it to you? No part of the application can be completed online or emailed to PAAM. The application must be mailed or delivered to PAAM.

Can I get a printed copy of the grant application? Yes, an application can be downloaded from www.paam.org, emailed to you, or mailed to you. Please go online to obtain an application.

Is there a way to type directly into the application pdf? Yes, to type into the application pdf, you can use the website PDFescape at <http://www.pdfescape.com/>. This free site allows users to upload pdfs to be typed into, saved and printed. Alternatively, applicants are welcome to use the word format of the application, which can be easily typed into.

Is the grant application process anonymous? Yes, each applicant is assigned a number by which to be identified. Your name should only appear on the Personal Information Form. Jurors will be announced after the grants have been awarded.

Which disciplines are funded through the grant? This grant is only for painters. For the purposes of this grant, painting is considered the application of various media (acrylic, gouache, ink, oil, pastel, tempera, watercolor) on paper, canvas, fabric, or wood. This excludes mixed media, digital painting, printmaking, and white line printmaking.

Do I need to be a US citizen to apply? Applicants must be either citizens of the United States or have permanent residency in the United States, though they can be presently living abroad. Please review eligibility requirements.

I am a US citizen living abroad, can I apply? Yes, as long as you're either a citizen of the United States or have permanent residency in the United States, you are welcome to apply.

What is an artist group? Two of us work together and want to apply, can we?

Artist groups or duos may apply. Multiple artists applying together must have an established history of collaboration. Artist groups should complete one application form together, but submit individual financial statements.

Why do you require financial information? This grant is legally bound by The Lillian Orlowsky and William Freed Foundation and the wishes set forth in said organization's definitions. The grant was created to help artists in financial need.

Do I need to submit tax forms? No. The Financial Disclosure form is the only financial information required.

Do I submit my financial info or both mine and my partner's? You can submit your information throughout the application or submit your shared information.

What is an artist biography? An artist biography details your achievement as an artist. The biography can include awards or recognition in your field; publications, exhibitions, or presentations of your work; conferences and master classes you have taught, organized, or attended; national, regional, or state affiliations in your field. The artist biography can also include specific training in your discipline or work with master teachers.

Is there a limit on how long the biography or essays should be? The biography should be one page at most. The essays should be one page each at most.

My name appears in exhibition titles in my biography, should I cover them up or remove them?

Your name should not appear in your biography. It can either be removed or covered up.

Can I submit work that has been framed, exhibited, or sold? Yes.

Can I send in 35mm slides? No. Applicants are required to submit digital images on CD. If you are unsure how to prepare your digital images, see our Image Tip Sheet.

Can I email my images? No. You must include images via CD with your application materials.

What size should my images be? Images must be saved in JPG format, 1800 pixels on the longest side at 300 dpi, or as close as possible. You will not be disqualified if they are not this exact size. When resizing an image, you cannot make it larger than when it was originally saved, so you may need to rephotograph the work at a higher resolution.

If my images are less than 1800 pixels, will they be accepted? Yes, the 1800 pixel size is a suggestion. We encourage you to submit the highest resolution images as possible.

Which images should I submit? While there are no specifications about what kind of work you submit, we encourage you to submit a suite of works which are related to one another. A cohesive body of work often allows jurors to get a better feeling for you as an artist. Also, work created in the past few years exemplifies that you are continuing to work and creating new works, which many jurors feel is important.

I want to include a detail of a work. Does that count as one of my 10 images? Jurors will only look at 10 images total from each applicant. If you feel it is important to show a detail, then it will count as one of your images.

How many CDs should I submit? Two CDs should be submitted.

What should the CDs have on them? The CDs should each contain your 10 images as well as your Personal Information form, Essay Questions, Financial Disclosure, Image Identification List, Biography, and Artist Statement (optional).

Will the images be viewed on a mac or pc? Images will be viewed on a pc.

How many images will be viewed at a time? One image is viewed at a time.

How should I label the images on my CDs? The images should be numbered in the order in which you'd like the images viewed (ie 001, 002, 003), the last 4 digits of your social security number, and Title. EX: "001.1234.My Favorite One"

What should I write on my CDs? CDs should be labeled with the last four digits of your social security number.

My signature is visible on the images, will this disqualify me? No, you will not be disqualified. If it is possible to crop it out without losing part of the image then feel free to do so.

How many forms should I submit? You should submit 1 copy of the Personal Information Form and 4 copies of the other materials, plus 2 CDs and 1 postcard.

Should I send one envelope or 4? Can the work be stapled? Materials should be sent in one envelope. Please do not staple materials together.

Do I need a SAS postcard if I'm hand-delivering my application? You do not need a postcard if you're hand-delivering your application.

How much money can I receive through the grant? Grants range between \$5,000 and \$30,000 annually.

Should applicants request a certain amount of money? No, requests will not be reviewed by the jurors.

How many grants are awarded? The number of awards varies from one to five.

How is my work evaluated? Your work is evaluated by the Grant Review Committee, which is made up of no less than three nationally renowned artists, art historians, and curators.

Who are the jurors? The jurors are announced after the recipients are chosen. Their information will be online at www.paam.org

Are there any requirements about how the grant money is spent? No. Grant money can be spent in however the recipient deems necessary.

I made a mistake on the application, what can I do? Applicants can send in another application if it is postmarked before the deadline. Please let us know clearly that you would like to replace the application we have already received, as only one application will be accepted.

I missed this year's deadline. When can I next apply? If you've missed this year's application deadline, applications for the 2013 grant cycle will be accepted beginning in September 2012.

Can I reapply? Grant recipients cannot apply for two years after winning.

Can I get my materials back? Unfortunately we are unable to return any materials.

If I am awarded a grant, when can I expect to receive the money? You can expect payment of your award four to six weeks after you complete and return the contract and other paperwork that will accompany your notification letter.

Is the grant taxable? Yes. According to IRS Publication 525, the grant money you receive is taxable income and must be reported on your tax return.

What if I have more questions?

Please read the instructions in The Lillian Orlowsky and William Freed Foundation Grant, then contact Grace Ryder-O'Malley at gryderomalley@paam.org.