



Provincetown
Art Association
and Museum

460 Commercial Street Provincetown, MA 02657 508.487.1750 www.paam.org fax 508.487.4372

Members' Exhibitions: Frequently Asked Questions

How many pieces can I submit to member shows?

Artists may submit one piece per member show.

I can't make it to the drop-off day, what are my options?

There are several! First, if you have a friend in town, they may drop off your artwork for you on drop off day. They will need to be prepared to fill out of the Members' Artwork Receipt for you upon arrival, or you may download, print, and fill it out ahead of time and send it with your friend.

Second, you may ship your piece to PAAM at 460 Commercial Street, Provincetown MA 02657. You will need to include a completed Members' Artwork Receipt and indicate if you plan on picking up your piece after the show, or if you would like PAAM to ship your work back to you. PAAM charges a \$15 handling fee in addition to the cost of shipping, so if you would like us to ship your work back, please include either a pre-paid shipping label and a check (made out to PAAM) for \$15, or your credit card information (account number and expiration date) that we will charge when we ship your piece.

Third, if you are in Provincetown the weekend prior to drop-off day, you may drop your piece off at the Front Desk during Museum hours (Thursday-Sunday, 12-5pm).

Please do not drop off artwork outside of these time frames -- our small, busy staff cannot assist with rolling drop offs. We have a fabulous crew of volunteers on drop-off and pick-up days so that staff members may continue their work uninterrupted.

I missed drop-off on Tuesday, but the show doesn't open until Friday. Can I still bring my piece?

No, we cannot accept late entries. The process of organizing and hanging artwork begins immediately, so we are not able to accommodate late-comers. There is always another member exhibition close on the horizon, so mark your calendar!

I missed the pick-up day, when can I retrieve my piece?

You may pick your piece up at the Front Desk during Museum hours **only** (hours change seasonally, please check www.paam.org or call 508.487.1750 for hours). As stated in the Members' Exhibition Policies, we reserve the right to charge a late fee of \$5/day to members who neglect to pick up work within a week of the pick-up day.

Please do not pick up your artwork outside of these time frames—our small, busy staff cannot accommodate rolling pick ups. We have a fabulous crew of volunteers on drop-off and pick-up days so that staff members may continue their work uninterrupted. (Sound familiar?)

What is the commission on artwork sold in member shows?

For the Members' 12x12 Exhibition and Silent Auction, PAAM and the artists share the sales 50/50 (artists have the option of donating their 50% to PAAM—we gratefully refer to these sales as 100% to PAAM). For all other member shows, PAAM receives a 40% commission and artists receive 60%.



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My member card says that my membership is valid through the end of this month—why was I asked to renew my membership at drop-off?

Membership must be valid through the duration of the exhibition, so members often need to renew their membership on drop-off days. When processing your membership, we will take care to make sure your renewal date reflects a full year.

For example, if an exhibition opens in July and closes in September, your membership must be valid through September. If your membership is only valid through August, you will need to renew your membership at drop-off. The person processing your membership will then extend your membership through August of the next year.

If there is no theme for the Members' Juried show, how should I select a piece to submit?

We recommend you select a recent piece of work that best displays your artistic voice, vision, and talent. Jurors often don't know what they are "looking" for until they see the entire body of work that has been submitted.

I'd like to contact the person who bought my piece from a member show; can you provide me that information?

We can provide you with the name of the buyer, but we are prohibited by law to provide their full contact information.

What are the size restrictions for member shows?

For the **12x12 Members' Exhibition and Silent Auction**, artwork must be 12x12". For the **Members' Open: Small Works** exhibition, artwork must be no larger than 24x24" (including the frame!). For all other Members' Open exhibitions, artwork must be no larger than 36x36" (including the frame!). There are no size restrictions for juried shows.

What if I have more questions, or questions about these answers?

Please feel free to give us a call at (508) 487-1750, or e-mail info@paam.org.